

WEST ORANGE BOARD OF EDUCATION
Reorganization Meeting - 6:00 p.m. – May 3, 2010
ADMINISTRATION BUILDING
179 Eagle Rock Avenue

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: Mrs. Brill, Mr. Petigrow, Mrs. Casalino, Mrs. Lab

Motion to adjourn to closed session for discussion of residency hearings and personnel terminations

MOTION: Mrs. Casalino **SECOND:** Mr. Petigrow **VOTE:** 4-0 (VV)

Motion to adjourn closed session and return to open session.

MOTION: Mr. Petigrow **SECOND:** Mrs. Lab **VOTE:** 4-0 (VV)

II. NOTICE OF MEETING:

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on September 24, 2009.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. ORGANIZATION OF THE BOARD OF EDUCATION FOR THE ENSUING YEAR:

- A. The Secretary will assume the Chair, announce the notice of the meeting, announce the results of the Annual School Election of April 20, 2010, swear in the new Board members, and call the roll of the members. (Att. #1)

Mr. Kenney, Board Secretary, swore in incumbent Board Member Mrs. Brill and new Board Member Mrs. Mordecai. All members were present for a roll call.

B. Election of President – **Mrs. Brill**

MOTION: Mr. Petigrow **SECOND:** Mrs. Lab **VOTE:** 5-0 (RC)

C. Election of Vice President, following which the President will assume the Chair – **Mrs. Lab**

MOTION: Mrs. Casalino **SECOND:** Mr. Petigrow **VOTE** 5-0 (RC)

D. Appointment of Board Secretary whose term shall coincide with the life of the Board. The present Board Secretary is **Mark Kenney**. Salary as established.

E. Appointment of Treasurer of School Monies for the period July 1, 2010, through June 30, 2011. The present Treasurer is **Joseph Antonucci**, Tax Collector for the Township of West Orange. Salary as established.

F. Appoint Attorney for the Board whose term of office shall coincide with the life of the Board. The present Attorney is **Stephen J. Christiano**. Salary as established.

Items D through F

MOTION: Mrs. Casalino **SECOND:** Mr. Petigrow **VOTE:** 5-0 (RC)

G. Appoint **Megan Brill** as Delegate and **Sandra Mordecai** as Alternate Delegate to the New Jersey School Boards Association whose terms shall coincide with the life of the Board.

H. Appoint **Sandra Mordecai** as Delegate and **Megan Brill** as Alternate Delegate to the Essex County School Boards Association whose terms shall coincide with the life of the Board.

I. Appoint **Megan Brill** and **Laura Lab** as Legislative Chairpersons of the Board whose terms shall coincide with the life of the Board.

J. Appoint **Paul Petigrow** and **Michelle Casalino** to the Negotiations Committee of the Board whose term shall coincide with the life of the Board.

K. Appoint **Paul Petigrow** as the Policy Chairperson of the Board whose term shall coincide with the life of the Board.

L. Appoint **Laura Lab** as Representative to the Essex Regional Educational Services Commission Advisory Board.

Items G through L

MOTION: Mr. Petigrow **SECOND:** Mrs. Casalino **VOTE:** 5-0 (RC)

- M. Designate depositories for school funds. The present depositories are **PNC Bank, West Essex Savings Bank, Llewellyn-Edison Savings Bank, M.B.I.A., Wachovia, TD Bank, and Bank of New York.**
- N. Designate newspapers as the official newspapers. The present newspapers so designated are the **West Orange Chronicle** and the **Star-Ledger**.
- O. Designate meeting days for regular business meetings. (Att. #2)
- P. Readopt existing Bylaws, Policies, and Administrative Procedures for the 2010/11 school year, including Special Services.
- Q. Authorize the Secretary/Business Administrator to solicit bids for the purchase of school supplies, equipment, contract agreements and other areas of purchase to be consistent with the statutes in Title 18:A and the local public contracts law.
- R. Readopt continuing contracts of the Board.
- S. Recommend approval of Deferred Annuity Groups authorized to provide services to the staff of the West Orange Board of Education for the 2010/11 school year. (Att. #3)
- T. Recommend approval of appointment of the firm of **Nisivoccia and Company** as independent certified auditors for the 2009/10 school year.

Items M through T

MOTION: Mr. Petigrow **SECOND:** Mrs. Casalino **VOTE:** 5-0 (RC)

- U. Recommend re-establishment of Board/Township Liaison Committee and appoint **Michelle Casalino** and **Laura Lab** as Board representatives for Committee.
- V. Recommend establishment of Special Committee for Liaison with the Township Council regarding the Defeated 2010-2011 Budget and appoint **Paul Petigrow** and **Michelle Casalino** as Board representatives for the Committee.
- W. Recommend approval of **G.R. Murray Insurance** as broker of record for various lines of insurance.
- X. Recommend approval of **Adams Stern Gutierrez & Lattiboud, LLC** as labor counsel for the West Orange Schools.
- Y. Recommend approval of **McManimon & Scotland, LLC** as bond counsel for the West Orange Schools.
- Z. Recommend approval of Chart of Accounts.

- AA. Recommend approval of Unrecognized Position Titles in accordance with N.J.A.C. 6A:9-5.5 (Att. #4)
- BB. Appoint **Robert Csigi** and **Michael Hanley** as Integrated Pest Management Coordinators for the 2010/11 school year.
- CC. Appoint **Robert Middleton** as the Right to Know Officer for the 2010/11 school year.
- DD. Appoint **Mark Kenney** as the Custodian of Records for the 2010/11 school year.
- EE. Appoint **Robert Csigi** and **Michael Hanley** as the AHERA Coordinators for the 2010/11 school year.
- FF. Appoint **Donna Rando** as the Affirmative Action Officer for the 2010/11 school year.

Items U through FF

MOTION: Mr. Petigrow

SECOND: Mrs. Casalino

VOTE: 5-0 (RC)

IV. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF April 1 and 26, 2010 (Att. #5)

MOTION: Mr. Petigrow

SECOND: Mrs. Casalino

VOTE: 4-0-1 (VV)

ABSTAIN: Mrs. Mordecai

V. SUPERINTENDENT'S AND/OR BOARD'S REPORTS

A. Area Band, Regions and All State Participants Recognition

B. Middle School Math Report

VI. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations

a.) Superintendent recommends approval of the following resignation(s):

Rosemary Dunlap, Grade 3 Teacher, Pleasantdale School, for retirement purposes, effective 7/1/10

Betty Byrne, Grade 5 Teacher, Pleasantdale School, for retirement purposes, effective 7/1/10

Geraldine Krimmel, Administrative Assistant, WOHS, for retirement

purposes, effective 7/1/10

Carole Lynn Nellen, Art Teacher, Hazel School, for retirement purposes, effective 7/1/10

Susan Lippa, Basic Skills Teacher, Pleasantdale School, for retirement purposes, effective 7/1/10

Geneva Street, Bus Driver, Transportation, for retirement purposes, effective 6/30/10

Sally Scarpa, Grade 4 Teacher, Gregory School, for retirement purposes, effective 7/1/10

Dana Strus, Grade 4 Teacher, Pleasantdale, effective 6/30/10

Leonardo Pinzon, Sub-Custodian, Buildings and Grounds, effective immediately

2. Rescissions

a.) Superintendent recommends approval of the following rescission(s):

Christian Rodas, Sub Custodian, Night Shift, Gregory School, effective immediately

Art McIver, Sub Custodian, Night Shift, St. Cloud School, effective immediately

3. Appointments

a.) Superintendent recommends approval of the following appointment(s) at the appropriate contractual rates:

Carol Cohn, Grade 7-8 Language Arts Teacher, Roosevelt School, maternity leave replacement, effective 4/19/10-6/30/10, MA-1, at the per diem rate of \$245 (replacement)

Chelsea Howson, Language Arts Teacher, WOHS, BA-1, \$45,900, effective 5/3/10-6/30/10 (replacement)

Brenda Williams, Guidance, WOHS, maternity leave replacement, effective 6/7/10-6/30/10 and 9/1/10-12/31/10, BA-1, at the per diem rate of \$229.50 (replacement)

Janet Coppola, Administrative Assistant, Liberty Middle School, to

receive a stipend of \$1,116 for the first Professional Standard Certificate, National Association of Educational Office Personnel, effective retroactive to 3/1/10

The following addition(s) to the 2009-2010 Substitute List:

Elizabeth Hughes	Lunch Aide
Carol Cohn	Language Arts 7-8
Christina Quagliato	K-5 (5/17/10-6/30/10)

Staff to provide home instruction on an "as needed" basis for the 2009-2010 school year (Att. #6)

Marc J. Lawrence, to teach an additional section of LEP US History I, WOHS, and to be compensated with an additional 1/6th of his salary, effective Semester 2, 2010 (Att. #7):

Staff members as instructors for the Winter/Spring 2010 Staff Development Program as per the attached (Att. #8)

- b.) Superintendent recommends approval of the following appointment(s) at the appropriate contractual rates:

Coaching appointments, WOHS, for the 2010-2011 school year as follows:

- Linda D'Amato, Head Varsity Cheerleading Coach, \$17,996
- Nicole Suriano, Junior Varsity Assistant Cheerleading Coach, \$12,087
- Kristen Spagnola, Freshman Assistant Cheerleading Coach, \$12,087

4. Leave(s) of Absence

- a.) Superintendent recommends approval of the following leave(s) of absence:

Laura Kraft, Grade 1 Teacher, Redwood School, maternity leave of absence, effective 6/1/10-12/31/10

Lauren Miller, Grade 1 Teacher, Mt. Pleasant School, maternity leave of absence, effective 9/1/10-6/30/11

Jerry Companion, Sr., Head Custodian, Gregory School, medical leave of absence, effective 5/3/10 until released by physician

Lisa Marx, Grade 1 Teacher, St. Cloud School, extension of maternity leave of absence, effective 9/1/10-6/30/11

Hernan Molina, Custodian, Gregory School, medical leave of absence, effective 4/23/10-5/4/10

Angela Gonzalez, Guidance Secretary, WOHS, medical leave of absence, effective 6/3/10 until released by physician

Deborah Seiden, Math Teacher, Liberty Middle School, extension of medical leave of absence through 6/30/11

Danielle Fritts, Kindergarten Teacher, Redwood School, maternity leave of absence, effective 5/24/10-1/4/11

5. Transfers
 - a.) Superintendent recommends approval of the following transfer(s):

Michelle Erlich (Iftode), English Teacher, WOHS, to LDTC, effective upon employment of her replacement
6. Receipt of Superintendent's notification to the Board of non-reemployment of certified and non-certified tenured staff for the 2010-2011 school year as stipulated
7. Superintendent recommends the elimination of positions as per the attached list (Att. #9)
8. Disposition of status of employment for K.V. as stipulated in executive session.

Personnel – Items 1, 2, 3a, and 4 through 8

MOTION: Mrs. Casalino

SECOND: Mrs. Lab

VOTE: 4-0-1 (VV)

ABSTAIN: Mrs. Mordecai

Personnel – Item 3b

Item tabled.

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of submission of Statement of Assurance of Comprehensive Equity Plan Implementation for the 2010-2011 school year (Att. #10)
2. Recommend approval of Revised 2010-2011 School Calendar (Att. #11)
3. Recommend approval of Field Trip requests for the 2009-2010 school year (Att. #12)

Curriculum and Instruction – Items 1 and 3

MOTION: Mr. Petigrow

SECOND: Mrs. Casalino

VOTE: 4-0-1 (RC)

ABSTAIN: Mrs. Mordecai

Curriculum and Instruction – Items 2 as amended

MOTION: Mr. Petigrow

SECOND: Mrs. Lab

VOTE: 4-0-1 (RC)

ABSTAIN: Mrs. Mordecai

C. FINANCE

1. Recommend approval of the attached resolution requesting authorization to hire candidates on an emergency basis (Att. #13)
2. Recommend approval of the 5/3/10 Bills Lists: (Att. #14)

Payroll/Benefits	\$ 8,661,662.33
Transportation	\$ 814,620.84
Special Ed. Tuition	\$ 684,308.09
Instruction	\$ 238,154.86
Facilities	\$ 763,220.97
Capital Outlay	\$ 140,396.87
Grants	\$ 433,157.31
Food Services	\$ 307,356.99
Debt Service	\$ 880,255.66
Textbooks/Supplies/Athletics/Misc.	\$ 190,604.22
	<u>\$13,113,738.14</u>

3. Recommend approval of renewal of various contract agreements with the Essex Regional Educational Services Commission for the 2009-2010 and 2010-2011 school years as per the attached (Att. #15)
4. Recommend approval of renewal of tuition contract agreements for the 2010-2011 school year as per specifications in the attached. (Att. #16)
5. Recommend approval of tuition contracts with Essex County Vocational Technical School for the 2010-2011 school year (Att. #17)
6. Recommend approval of renewal of service contract agreement with Trinitas Children's Therapy Services for occupational therapy services for the 2010-2011 school year as per the specifications in the attached (Att. #18)
7. Recommend approval of services for classified students for the 2009-2010 school year, in an amount of \$48,923 for tuition, as per the specifications in the attached (Att. #19)
8. Recommend approval of acceptance of Carl D. Perkins Grant for the

academic year 2010-2011 in the following amount: (Att. #20)

Gross Allocation	\$50,820
County Vocational Schools	\$ 325
West Orange Allocation	<u>\$50,495</u>

9. Recommend approval of extension of refuse disposal contract with Waste Management of New Jersey for the 2010-2011 school year at the current terms, conditions and rates (Att. #21)
10. Recommend approval of transportation agreement with Hunterdon Educational Services Commission for the 2010-2011 school year at a flat renewal rate (Att. #22)
11. Recommend acceptance of \$750 grant from Exxon Corporation for the purchase of educational supplies for the students of Liberty Middle School (Att. #23)
12. Recommend acceptance and approval of 2010-2011 AVID (Advancement Via Individual Determination) Membership Contract in the amount of \$3,100 (Att. #24)
13. Recommend approval of Natural Gas Supply Service Contract with Hess Corporation obtained through the procurement process provided by ACES (Alliance for Competitive Energy Services) for the 24 month period June 2010 – May 2012 (Att. #25)
14. Recommend approval of the following resolution:

WHEREAS the West Orange Board of Education has accumulated interest revenue from the proceeds of both the July 2003 and the September 2005 Bond Issues which cannot be used for project expenditures, but can be transferred to the General Fund to reduce the subsequent year's tax levy,

NOW THEREFORE BE IT RESOLVED that the West Orange Board of Education authorize the transferring of the aforementioned interest revenue to the General Fund for the purpose of reducing the 2010-2011 tax levy.
15. Recommend approval of an amendment to the FY10 IDEA application in order to accept \$22,667 in Basic carryover funds from the 2008-2009 school year. Revised FY09 IDEA totals are as follows:

Basic:	\$1,618,586
Preschool:	\$ 64,797
16. Receipt of the Board Secretary's Report for the month of January, 2010 (Att. #26)
17. Receipt of the Treasurer of School Monies Report for the month of January,

2010 (Att. #27)

Finance – Items 1 through 15

MOTION: Mr. Petigrow

SECOND: Mrs. Lab

VOTE: 4-0-1

ABSTAIN: Mrs. Mordecai

Finance – Items 16 and 17

The Board acknowledged receipt of the Board Secretary's Report and the Treasurer of School Monies Report for the month of January, 2010.

D. REPORTS

1. Disposition of residency hearing for K.S., A.S., and B.S. as stipulated.

MOTION: Mr. Petigrow

SECOND: Mrs. Lab

VOTE: 4-0-1 (RC)

ABSTAIN: Mrs. Mordecai

VII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

- VIII. MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on May 24, 2010 at the Gregory Elementary School.

MOTION: Mr. Petigrow

SECOND: Mrs. Lab

VOTE: 5-0 (VV)

IX. PETITIONS AND HEARINGS OF CITIZENS

X. ADJOURNMENT

MOTION: Mrs. Lab

SECOND: Mr. Petigrow

VOTE: 5-0 (VV)